



LOGGING A CONCERN ABOUT A CHILD, YOUNG PERSON OR ADULT AT RISK

Christ the Redeemer Church,	Date of this Log:	dd/mm/yy
Newmarket Road,	Time of this log:	00:00
Cambridge		
Child/Vulnerable Adult's Full Name:		
Address:		Phone no:
		DoB:
		Gender
Date of Concern/Incident: dd/mm/yy		Time of Concern/Incident: 00:00
Your Name: Describe the incident as factually as possible. Inc		Your role:
happened, where it happened, when it happened, and the source of the information (e.g. witnesses). Remember to describe clearly any behavioural or physical signs you have observed, using the body map overleaf as necessary.		
Check to make sure your report is clear now – and will also be clear to anyone reading it in the future. Use a continuation sheet as necessary.		
Action taken:		
Signature of reporting person:		
Form received by: (Staff Member) Action taken/additional comments:		
Form received by: (Safeguarding Office		(Safeguarding Officer)
Date:		Time:
Proposed action by the Safeguarding Officer:		





BODY MAP

